

Friends of High Firs Primary School Association

Supporting Our Children's Education
Registered Charity No. 1137633

President: Mr C Turtle
Chairman: Derya Halil
Deputy Chair: Sam Officer
Secretary: Jo Almeida
Treasurer: Jane Croxton
Safety Officer: Brian Bunning
Other trustees: Lisa Ellis
Emma Walford
Gemma Sayers



Court Crescent
Swanley
Kent
BR8 8NR

MINUTES – FRIENDS OF HIGH FIRS MEETING

Monday 7 June 2021 – 7 p.m.

VENUE : VIRTUAL VIA ZOOM

Item:	Subject:
	The meeting started at 7 p.m.
1.	Attending: Derya Halil, Lisa Ellis, Rachel Baynton, Miss Rennie, Mr Turtle, Gemma Sayers, Jeshal Trivedi and Jo Almeida.
2.	Apologies for Absence: Apologies for absence from Jo Roper, Holly Bunning, Brian Bunning, Kerry Cattermole, Emma Walford, Lisa Spokes, Jane Croxton, Charlotte Tiller and Sarah Larkby.
3.	Minutes of the Previous Meetings The minutes of the meeting held on 26 April 2021 agreed.
4.	Forthcoming Events Summer Fair – 2 July. Most prizes have been bought for the stalls. If the weather is nice, it can held outside so we can have beat the goalie and a netball hoop for shooting. Footballs to be left flat as the children will still be in school. Bottle tombola could be awkward with children taking home glass bottles. If outside we may be able to have helpers with masks on. Own clothes day on Monday 28 June for donations for the summer fair.

	<p>If outside, we can look into having a bouncy castle at the fun day. Jo to look into prices.</p> <p>Sponsored Bounce to be arranged for Tuesday 21 September. Bouncy Castle has been booked.</p> <p>New reception class meeting is Wednesday 30 June at 2pm. Rachel is available for teas and coffee. Check with Miss Allen that she has enough lucky bears.</p> <p>Lisa Ellis is to speak to Ruxley regarding ice skating and also to find out if Swanley Park ice skating (new this year) is bigger or has a better deal for us to use instead.</p> <p>Panto at the Orchard Theatre has been re-arranged for Thursday 23 December. Letters to go out nearer the time once we know this is definitely going ahead. So far, FHF has only paid a deposit for the seats.</p>								
5.	<p>Finance Update</p> <p>The Balance currently stands at £5,464.21.</p> <p>The committed items are:-</p> <table> <tr> <td>Tablets/Laptops</td> <td>£1,500.00</td> </tr> <tr> <td>New Reception Items</td> <td>£665.00 (approx.)</td> </tr> <tr> <td>Class Trips</td> <td>£700.00</td> </tr> <tr> <td>Year 6 Leaver Books</td> <td>£350.00 (approx.)</td> </tr> </table> <p>Balance remaining after committed items is £2,249.21.</p>	Tablets/Laptops	£1,500.00	New Reception Items	£665.00 (approx.)	Class Trips	£700.00	Year 6 Leaver Books	£350.00 (approx.)
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6.	<p>New School Requests</p> <table> <tr> <td>Year 6 Leavers Party</td> <td>£100.00</td> </tr> <tr> <td>Wet play games, cards, trumps etc</td> <td>£350.00 (£50 per class)</td> </tr> </table>	Year 6 Leavers Party	£100.00	Wet play games, cards, trumps etc	£350.00 (£50 per class)				
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7.	<p>Any Other Business</p> <p>N/A</p>								
8.	<p>Date of Next Meeting</p> <p>Next meeting is set for Wednesday 7 July at 7pm. This will be in school and the last meeting for Mr Turtle.</p>								
9.	<p>The meeting finished at 7.20 p.m.</p>								