

Friends of High Firs Primary School Association

Supporting Our Children's Education
Registered Charity No. 1137633

President: Mr A Kilbride
Chairman: Derya Halil
Deputy Chair: Sam Officer
Secretary: Jo Almeida
Treasurer: Jane Croxton
Safety Officer: Brian Bunning
Other trustees: Lisa Ellis
Gemma Sayers



Court Crescent
Swanley
Kent
BR8 8NR

MINUTES – FRIENDS OF HIGH FIRS MEETING

Wednesday 23 February 2022 – 6 p.m.

VENUE : STAFF ROOM

Item:	Subject:
	The meeting started at 6.02 p.m.
1.	Attending: Mr Kilbride, Miss Rennie, Derya Halil, Sam Officer, Lisa Ellis, Rachel Baynton, Monica Aldridge, Jo Almeida and Amanda and Jodie (reception parents).
2.	Apologies for Absence: Apologies for absence from Kerry Cattermole, Holly Bunning, Brian Bunning, Charlotte Tiller, Sarah Larkby, Jane Croxton, Gemma Sayers, Jesal Trivedi and Jo Roper.
3.	Minutes of the Previous Meetings The minutes of the previous meeting held on 10 November 2021 agreed.
4.	Forthcoming Events <u>Cake Raffle – Friday 11 March</u> Another cake raffle to be slotted in before the Easter hols. As usual helpers are needed for the Wednesday and Thursday after school to sell tickets. Laurence to be asked to make the cake. <u>Easter Hunt – Wednesday 30 March</u> The school will use the same clues as last year and should be able to run the event within each class. They will let us know if they need volunteers. FHF just need to provide the letters and eggs for each child. If anyone is shopping, please add some £1 eggs to shopping list. Need to check that all eggs are the same size and do not contain nuts. <u>Break the Rules Day – Friday 1 April</u> Another fun day to raise money for FHF. As before, children can pay to break the rules.

	<p><u>Spring Disco – Thursday 21 April</u> As in previous years the KS1 event will be from 5 – 6 pm and KS2 6.15 - 7.15 pm. The price will stay at the same at £3 each ticket or £5 for a family ticket. Children will be asked to bring their own named water bottle to help prevent spillages and loss of space due to slippery floors. Sam has also offered to use the school speakers and be the DJ for both events.</p> <p><u>Own Clothes Day – Thursday 16 June</u> Children are able to wear their own clothes for a donation for the fun day.</p> <p><u>Summer Fun Day – Saturday 18 June</u> Preparations to start for the fun day. Derya will allocate each class some stalls to arrange and run. Sam is to liaise with school (year 6) for donations for the grand draw. No leaflets will be bought and posted this year as most who turn up are either from the school or nearby neighbours. A banner will be put up at the roundabout (we need to ask the council's permission). Also social media on local sites can be used to advertise. Local police and fire station to be asked to attend, the ice cream van worked well at the last fun day with us receiving a percentage of profits. Entertainment of local clubs, or within the school also needs to be decided and arranged. A match funding letter is also to go out to parents.</p>										
5.	<p>Finance Update [to be checked] The balance currently stands at £4,998.30. Of this £4,215.00 is already committed.</p> <p>The committed items are:-</p> <table data-bbox="284 1048 906 1238"> <tr> <td>Tablets/Laptops</td> <td>£1,500.00</td> </tr> <tr> <td>New Reception Items</td> <td>£665.00 (approx.)</td> </tr> <tr> <td>Class Trips</td> <td>£700.00</td> </tr> <tr> <td>Year 6 Leaver Books</td> <td>£350.00 (approx.)</td> </tr> <tr> <td>Carpets</td> <td>£1,000.00 (approx.)</td> </tr> </table> <p>Balance remaining after committed items is £783.30.</p>	Tablets/Laptops	£1,500.00	New Reception Items	£665.00 (approx.)	Class Trips	£700.00	Year 6 Leaver Books	£350.00 (approx.)	Carpets	£1,000.00 (approx.)
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6.	<p>Date of Next Meeting Next meeting will be Thursday 5 May at 6 p.m.</p>										
7.	<p>The meeting finished at 7.45 p.m.</p>										